

**2020 Glenn-Howell   
Distinguished Educator of the Year**

**Nomination Packet**

Dear Principals:

On the attached pages please find program, eligibility and selection criteria for LCS 2020 Glenn-Howell Distinguished Educator of the Year. It includes the form you need to nominate one outstanding distinguished educator from your site.

Please conduct your selection process so that you can submit your **nomination form** to Mary Lambert, at the District’s department of Prevention, Intervention, Equity and Support Services **Friday, November 15, 2019.**

As soon as your nomination form is received, the application packet will be emailed to you and your nominee, as each of you has a part to complete. Our intent is to provide you with the materials you will need before you leave for the winter holiday. Your **completed Glenn-Howell Application Packet is due February 7, 2020.**

Thank you for helping the District recognize your outstanding educator! Please call or e-mail Mary Lambert with questions at 487-7159 or [lambertm@leonschools.net](mailto:lambertm@leonschools.net).

Thank you!



Dr. Kathleen L. Rodgers, Assistant Superintendent

Prevention, Intervention Equity and Support Services

2757 W. Pensacola Street

Tallahassee, Florida 32304

Phone: 487-7306

**2020 GLENN-HOWELL   
Distinguished Educator of the Year Award**

***Purpose and Goal***

The purpose for this recognition is three-fold:

1. To recognize leadership in the education profession in Leon County that is geared towards helping to close the achievement gap;
2. To give visibility to success stories of individual who were instrumental in closing the achievement gap; and
3. To inspire and encourage educators to take a more active role in improving the educational status of minority students and adults.

The goal of the award is to recognize an outstanding educator who has or is making a significant contribution to education, and who can serve as a role model for other educators and young people who may choose education as a career. Through this award program, youth of all cultures see successful role models recognized and appreciated for their achievements.

***Program Synopsis***

This award is named for Devurn Glenn, Ph.D. and Aquilina C. Howell, both retired minority educators. Dr. Glenn, for whom the *Devurn Glenn District Office Complex* on W. Pensacola Street is named, was a classroom teacher, school level administrator and Superintendent of Schools for Personnel for the Leon County School District. Mrs. Howell was a classroom teacher and guidance counselor. She held district level positions as supervisor of guidance, and director of secondary education. She was appointed the first African American Assistant Superintendent of Schools for Instruction. Both of these fine educators touched the lives of thousands of young people and adults alike. They were faithful, committed and dedicated to serving this school district and the greater Tallahassee community. Both were outstanding role models who were greatly admired and respected for their outstanding professional accomplishments.

***History***

For many years, the Florida Department of Education conducted the Ida S. Baker Distinguished Minority Educator Award as a statewide recognition. When it was discontinued in the late 1990s, then-Superintendent William J. Montford felt it important to continue this process as a local recognition supported by the Leon County School District.

***Eligibility***

 Only one nominee may be submitted per work site.

 Full-time, instructional and administrative staff who promote the goal of the program are eligible for nomination.

 Nominee must have been employed by Leon County Schools in an instructional or administrative capacity for at least three (3) years.

***Selection Criteria***

The nominee must have made or is still making a significant contribution to public education activities and/or actions that have made a visible, positive difference in the lives of minority students or adults. This contribution must be such that others are inspired and motivated. Activities and actions used for the nomination must have occurred within the past five years. The following are only a few examples of what may be considered:

 Leadership in fostering excellence in education and contributing to the continuous improvement of student learning and the school environment.

 Research and/or publications that contribute to minority and/or multicultural education, history, and culture.

 Leadership in the improvement of student academic achievement.

 Improvement of student and school programs and activities.

 Leadership in educational activities at the school, district and/or state and national levels.

 Promotion of parent and community involvement in school improvement and related activities.

 Recruitment of students into special programs.

 Leadership in programs to improve adult literacy.

 Leadership in school and community activities.

 Leadership and participation in the establishment of scholarship and award programs.

**2020 Glenn-Howell**

**Glenn-Howell**

**Distinguished Educator of the Year**

**\*\*\*Site Administrator’s Nomination Form\*\*\***

**IMPORTANT:**

* **Must be typed**
* **Must be emailed to Mary Lambert (lambertm@leonschools.net)**
* **Must be received not later than end of business Friday, November 15, 2019 by 5:00 p.m.**

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**School/Site Name**

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**Name of Your Glenn-Howell Nominee 2020**

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**Nominee’s E-mail Contact number**

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**Name of Your School/Site Administrator**

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**Principal/Site Administrator’s E-mail Contact number**

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| Administrator’s Nomination Deadline:  Friday, November15, 2019 | **Return to:**  Mary Lambert  [lambertm@leonschools.net](mailto:lambertm@leonschools.net)  Prevention, Intervention Equity and Support  Services |