



Memorandum

To: Mr. Desmond Cole, Principal, Godby High School
Mr. Steve Mills, Assistant Principal, Godby High School
Mr. Alvin "Butch" Watkins, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Lorenzo Hillman, Coordinator, Fire & Safety *LH*

Through: Mr. LaRoderick E. McQueen, Building Official *LMQ*

Date: May 15, 2018

Subject: SREF Inspection for Godby High School

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled MOC identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Work orders should be generated addressing each deficient item. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an O (Operational) in the MOC column are to be addressed by site based staff or through work order submission to the Maintenance Department. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a C (Construction) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Building Code Enforcement Office. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Elishia Golden at goldene2@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board and your Divisional Director.

Additionally a separate inspection report has been provided for each portable at your site. In accordance with SREF Chapter 4 Section 4.4 (2)

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Lorenzo Hillman at the Building Code Enforcement Office at (850) 617-1814**. Thank you for your time and cooperation in this matter.

ATTACHMENT


Cc: Dr. Alan Cox, Assistant Superintendent of School Management (with attachments)
Mr. Carl Green, Coordinator of School Plant, Safety, and Sanitation (with attachments)


"Our Hands Keep Their Minds Working"


Building Code and Permitting Department - 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138
(850) 617-1838 · Fax (850) 617-1790


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INSPECTION DATE 5/9/2018		 Amos P. Godby High School SCHOOL/FACILITY/CAMPUS 1717 West Tharpe Street Tallahassee, Florida 32303							
INSPECTOR: LORENZO HILLMAN									
INSPECTOR SIGNATURE <i>Lorenzo Hillman</i> 5-15-18 TYPE OF INSPECTION <input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION		FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303 COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2017-2018							
F.I.S.H. NUMBER 037-0161-016									
Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
1	0000	000	O	Campus keying system is outdated, and should be upgraded when funding is available to reduce the risk of timely access to the rooms.	1			Site Wide	
2	0000	000	O	After market furniture needs to have labels designating materials meets NFPA requirements.	0			Site Wide	
3	0000	000	M	Wooden billboard signs have damaged frames and rotted wood at the baseball fields.	1			Campus	Athletics Department
4	0000	000	O	Gates in the means of egress need to remain unchained and unlocked during occupied hours.	0			Site Wide	
5	0000	000	M	Repair water erosion near the arches at the parent pick-up/drop-off area.	2				Roofing Department
6	0000	000	M	Grates at the doors does not comply with ADA/egress requirements.	2			Site Wide	Structural Department
7	0000	000	M	Missing ADA/egress compliant hardware from the required doors.	1			Site Wide	Structural Department
8	0000	000	M	Repair or replace rotting and splintered wooden boards and slats in multiple locations west of the softball fields.	2			Campus	Structural Department
9	0000	000	M	Repair or replace rotting and splintered wooden boards and slats in multiple locations west of the baseball fields.	2			Campus	Structural Department
10	0000	000	M	Band tower at baseball field has rotten damaged wood with exposed nails.	0				Structural Department
11	0000	000	M	Exterior doors missing closers.	0			Site Wide	Structural Department
12	0000	000	M	Football bleachers under 34-001 junction box missing cover with exposed wires.	0				Electrical Department
13	0000	000	M	At baseball wooden telephone poles at center field are rotten and damaged.	0				Structural Department
14	0000	000	M	Entryway to baseball by tribute flood light is damaged with exposed wires.	0				Electrical Department
15	0000	000	M	Dumpsters do not have fencing or a gate limiting access to "Authorized Personnel Only".	0				Grounds Department
16	0000	000	M	Metal railing at Ocala Road is damaged, foot bridge.	0				Welding Shop
17	0001	000	O	Building 1 was recently renovated an inspections needs to be done 1 year after certificate of occupancy.	0				


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18	0002	000	M	0			Building Wide	Sign Shop
19	0002	001	M	1				Electrical Department
20	0002	004	M	1				Structural Department
21	0003	000	O	1			Building Wide	
22	0003	000	O	1			Building Wide	
23	0003	000	M	0			Building Wide	Electrical Department
24	0003	001B	O	2				
25	0003	001H	O	2				
26	0004	000	M	1				Roofing Department
27	0004	000	M	0				Sign Shop
28	0004	001B	M	0				Sign Shop
29	0004	001B	O	0				
30	0004	001F	O	0				
31	0005	000	O	2			Building Wide	
32	0005	001	M	1				HVAC Department
33	0005	001	M	0				Electrical Department
34	0005	008	M	2				Structural Department

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35	0005	012	M	Locking features on the bathroom doors do not meet ADA/egress requirements.	0				Structural Department
36	0005	015A	O	Keep combustible materials and storage 3' clear from the perimeter of the electrical panelboard.	3				
37	0005	015A	O	Extension cords cannot be used as permanent power.	3				
38	0006	000	M	Install interior and exterior ADA/FISH signage.	0				Sign Shop
39	0006	000	M	ADA hardware missing from required doors.	0				Structural Department
40	0008	000	M	Repair or replace rotted wood on ramps, top rails, and loose boards north of Building 8.	2				Structural Department
41	0008	105	M	Weight room, adjust water fountain so water is contained to catch basin.	0				Plumbing Department
42	0009	000	M	Locker room storage areas do not have ADA compliant hardware.	0			Building Wide	Structural Department
43	0009	002	M	Locking features on the storage room door do not meet ADA/egress requirements.	3				Locksmith
44	0009	003	M	Hard ceiling is damaged.	1				Structural Department
45	0009	003	M	Missing privacy dividers at the urinals.	0				Structural Department
46	0010	003	O	Dryer lint traps needs to be cleaned regularly.	0				
47	0010	013	O	Room does not meet requirements to be utilized as an assembly space.	3				
48	0012	000	M	Mag holders for fire alarm are loose and falling off wall.	0			Building Wide	Systems Department
49	0012	000	M	Central Kitchen - hood does not appear to have been cleaned.	0				EHS Department
50	0012	000	M	Kitchen hood is repeatedly getting dusty, verify proper ventilation in kitchen area.	0				HVAC Department
51	0013	001	M	Main gym multiple exit lights are inoperable.	0				Electrical Department
52	0013	002A	O	No frying on campus remove frying equipment.	0				



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53	0017	000	M	Remove temporary lighting wires and exposed bulbs.	0				Electrical Department
54	0019	000	M	Emergency call box is inoperable. Repair or replace emergency call box.	2				Systems Department
55	0020	005	M	Install interior and exterior ADA/FISH signage.	0				Sign Shop
56	0020	006	M	Install ADA code compliant knee protection accessibility sinks in the bathrooms.	0				Structural Department
57	0020	007	M	Install ADA code compliant knee protection accessibility sinks in the bathrooms.	0				Structural Department
58	0020	007	M	Missing privacy dividers at the urinals.	1				Structural Department
59	0020	007	M	Floor is not draining properly due to high spot in the floor tiles.	1				Carpet
60	0021	000	M	Missing cover on the fire department connection at the stage entrance.	1				EHS Department
61	0021	000	O	Maintain access to stage exits at all times.	0				
62	0021	012C	O	Extension cords cannot be used as permanent power.	2				
63	0021	012C	O	Install wire management and communication outlets at desk to prevent trip/fall hazard.	2				
64	0021	016	M	Investigate and repair water intrusions leaking from the ceiling.	2				Roofing Department
65	0021	016	M	Exit light is inoperable in normal mode.	0				Electrical Department
66	0021	016	M	Outside of 21-016 electric panels will not close and latch.	0				Electrical Department
67	0021	017	M	Junction box is missing cover with exposed wires.	0				HVAC Department
68	0021	024	O	Surge protectors shall plug into a dedicated outlet, no piggy backing.	2				
69	0022	002	O	Extension cords cannot be used as permanent power.	3				
70	0022	002	O	Surge protectors shall plug into a dedicated outlet, no piggy backing.	0				

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71	0022	004	M	HVAC duct is leaking down the wall.	1				HVAC Department
72	0022	005	M	HVAC appears to be leaking onto the ceiling tiles.	1				HVAC Department
73	0022	007	M	Re-attach loose power poles.	1				Electrical Department
74	0027	000	O	Provide shade cover for outdoor welding stations.	0				
75	0027	000	O	Outside welding stations need safety features to reduce and mitigate over heating.	0				
76	0027	003	M	Repair or replace insulation falling from the duct work.	3				HVAC Department
77	0030	000	M	Side walk to Building 30 is damaged and cracked in multiple locations.	0				Masonry
78	0030	001	O	Remove combustible materials and storage from the electrical room	3				
79	0030	003	M	Exhaust fan is inoperable.	2				HVAC Department
80	0030	003A	O	Remove storage materials from the pipe chase.	3				
81	0030	005	M	No current tags or inspection reports at fire alarm panel.	0				Systems Department
82	0030	005	M	Fire alarm system is required to contact Leon County Schools (LCS) Monitoring Station.	0				Systems Department
83	0031	000	M	Water fountain in dugout, adjust fountain so water is contained to catch basin.	0				Plumbing Department
84	0032	000	M	Door going to dugout is damaged and rotted.	0				Structural Department
85	0032	000	M	Wooden benches in dugout are rotted, damaged, splintered and have exposed nails (both dugouts).	0				Structural Department
86	0032	000	M	Emergency light is inoperable.	0				Electrical Department
87	0032	001	M	Exit platforms do not comply with ADA/egress requirements.	0				Structural Department
88	0032	001B	M	Exhaust fan is inoperable.	0				HVAC Department

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89	0032	002	M	Missing ADA compliant grab bars in the bathrooms.	2				Structural Department
90	0032	002	M	Install ADA code compliant knee protection accessibility sinks in the bathrooms.	2				Structural Department
91	0032	002	O	Remove combustible materials and storage from the mechanical room.	2				
92	0033	000	M	No ADA compliant handrails.	2				Structural Department
93	0033	000	O	Building is not set up to fry foods, no frying.	0				
94	0033	000	M	Stairs going to press box do not meet egress requirements.	0				Structural Department
95	0033	000	M	Bottom steps needs paint or caution tape to reduce trip/fall hazard.	0				Paint Shop
96	0034	001	M	Paint threshold caution yellow to reduce trip/fall hazard.	0				Paint Shop
97	0034	001	M	Emergency light is inoperable.	0				Electrical Department
98	0034	001	M	Floor is rotted and falling apart in multiple locations.	0				Structural Department
99	0034	001	M	Electrical outlet is hanging out of wall.	0				Electrical Department
100	0034	001	M	Ceiling is wet and rotted.	0				Structural Department
101	0034	001	M	Wood panel with air conditioner is rotted.	0				Structural Department
102	0034	001	M	Wall outlets missing covers.	0				Electrical Department
103	0036	000	M	Adjust security light timer so lights operate at required time.	0				Electrical Department
104	0036	000	M	Water fountains are inoperable.	0			Building Wide	Plumbing Department
105	0036	001D	M	Privacy dividers missing at urinals.	0				Structural Department
106	0039	000	M	Sidewalk outside of Building 39 by road and Cougar Lane is damaged, cracked, and uneven.	0				Masonry

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107	0039	004C	M	Install interior and exterior ADA/FISH signage.	1				Sign Shop
108	0040	000	O	No access.	2				
109	0099	304	M	Fire alarm system is required to contact Leon County Schools (LCS) Monitoring Station.	1			Portable	Systems Department
110	0099	304	O	Weights and dumbbells piled on the floor exceeds the weight capacity for portables.	1			Portable	
111	0099	304	M	No ADA compliant handrails.	2			Portable	Structural Department
112	0099	304	M	Repair or replace stairs that are loose and falling apart.	1			Portable	Structural Department
113	0099	304	M	Several locations on the exterior of the portable are rotted.	1			Portable	Structural Department
114	0099	304	M	Missing fencing around the two (2) HVAC units outside of the portable.	1			Portable	Grounds Department
115	0099	304	M	Closer on secondary egress door is damaged.	0			Portable	Structural Department
116	0099	304	M	Emergency light is inoperable at back exit.	0			Portable	Electrical Department
117	0099	304	M	Fire alarm inspection report does not match building (girls softball locker room).	0			Portable	Systems Department
118	0099	308	M	No ADA compliant handrails.	0			Portable	Structural Department
119	0099	308	M	Wooden ramps are damaged with rotted wood and exposed nails.	0			Portable	Structural Department
120	0099	308	M	Modify threshold on the office doors to comply with ADA/egress requirements.	0			Portable	Structural Department
121	0099	308	M	Flooring is loose in several locations.	1			Portable	Structural Department
122	0099	308	M	Emergency light is inoperable.	0			Portable	Electrical Department
123	0099	308	O	Remove wire sticking out of wall by door.	0			Portable	
124	0099	335	M	Wooden deck has damaged rotted wood.	0			Portable	Structural Department

END OF SREF INSPECTION REPORT

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A re-inspection of the identified deficiencies will be performed approximately 60-90 days subsequent of inspection date. <div style="float: right;">Re-Inspection Date: </div>										
The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school. <div style="float: right;">YES <input checked="" type="checkbox"/> NO <input type="checkbox"/></div>										
Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies: <div style="float: right;">Date of Acknowledgement: 5.15.18</div>										
Leon County School/Site Administrator <div style="text-align: right;">  </div>										