

To:

Ms. Gillian Gregory, Assistant Superintendent of Academics Services

Mr. Alvin "Butch" Watkins, Director of Maintenance Mr. Danny Allbritton, Director of Construction

From:

Mr. Lorenzo Hillman, Coordinator, Fire & Safety

Through:

Mr. LaRoderick E. McQueen, Building Official

Date:

February 26, 2018

Subject:

SREF Inspection for Aquilina Howell Building

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled MOC identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Work orders should be generated addressing each deficient item. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an O (Operational) in the MOC column are to be addressed by site based staff or through work order submission to the Maintenance Department. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a C (Construction) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Building Code Enforcement Office. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Elishia Golden at goldene2@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board and your Divisional Director.

**Additionally a separate inspection report has been provided for each portable at your site. In accordance with SREF Chapter 4
Section 4.4 (2)**

If you have any questions or comments regarding any items noted on this report, please feel free to contact Mr. Lorenzo Hillman at the Building Code Enforcement Office at (850) 617-1814. Thank you for your time and cooperation in this matter.

ATTACHMENT

Cc:

Mr. Alan Cox, Assistant Superintendent of School Management (with attachments)

Mr. Carl Green, Coordinator of School Plant, Safety, and Sanitation (with attachments)

"Our Hands Keep Their Minds Working"

Code Enforcement and Compliance Department & Small Business Enterprise- 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138 (850) 617-1838 · Fax (850) 617-1790

www.lcscodeenforcement@leoncountyschools.net

"The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming and gender identity), race, age, color, ethnicity, national origin, religion, pregnancy, marital status, disability, sexual orientation, or genetic information."

Prepared By: Elishia Golden

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INSP	INSPECTION DATE	ATE	0107			A_{l}	quilina I	Aquilina Howell Building	uilding
INS	INSRECTOR: LORENZO HILLMAN	LORENZ	ZO HILL	MAN			SCHOOL/I	SCHOOL/ FACILITY/CAMPUS	AMPUS
		-	,		3955 W	West Pensacola Street	ola Street		
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INSP	INSPECTOR SIGNATURE	NATURE VDE OE IN	SIGN	REDATE					
\$		STEE OF INSPECTION	\$				F.I.S.	F.I.S.H. NUMBER	7
3	7 7 7	CASUALTY	THE	SANITATION FISCAL YEAR: 2017-2018			037	037-9284-928	
# Item	Building	Room	ი o ≤	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re- Inspection Correction Date	Site-Wide Building- Wide Exterior Campus or	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
-	0000	000	0	Monthly Inspection of Fire Extinguishers Needs to Be Done, Tag Initialed, and Report Sent to the District.	1			Site-Wide	
2	0000	000	0	Usage of Space Heater Shall Comply with Leon County School's Policy Regarding the Use of Space Heaters.	0			Site-Wide	
ω	0001	000	Z	Remove Vines Growing Up Side of Building.	jana .			Exterior Campus	Grounds Department
4	0001	000	×	Outside at Satellite Dish, PVC Junction Box and Pipe are Damaged.	0			Exterior Campus	Electrical Department
05	0001	000	Z	Fence on West Side of Building is Damaged in Multiple Locations.	0			Exterior Campus	Grounds Department
6	0001	000	Z	Fire Alarm Report Does Not Match Tag.	0				Systems Department
7	0001	104	Z	Exit Door is Slamming Closed.	1				Structural Department
∞	0001	106	Z	Emergency Light Missing/Not Identified in Gang Bathroom.	0				Electrical Department
9	0001	109	Z	Emergency Light Missing/Not Identified in Gang Bathroom.	0				Electrical Department
10	0001	110 A	Z	Seal Penetrations With Material Listed For Commercial Use, Not Spray Foam.	1				Structural Department
11	0001	111	0	Gas Powered Equipment Needs to be Stored in the Proper Location.	1				
12	0001	111 A	Z	Sprinkler Head Missing From Room.	0				EH&S Department
13		112	0	Surge Protectors Must Plug into a Dedicated Outlet, No Piggy Backing.	1				
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NSP	INSPECTION DATE	ATE	1/23/2010				A_{i}	luilina I	Aquilina Howell Building	uilding
INSF	INSPECTOR: LORENZO HILLMAN	LORENZ	OHIL	NAM	A management of the control of the c			SCHOOL/	SCHOOL/ FACILITY/CAMPUS	AMPUS
						3955 We	West Pensacola Street	ola Street		
					LEON COUNTY SCHOOLS	Tallahass	Γallahassee, Florida 32304	a 32304		
INSPE	INSPECTOR SIGNATURE	TYPE OF INSPECTION	SPECT	REDATE	FACITLITIES & CONSTRUCTION DEPARTMENT					
\$	_	2	\$		COMBREHENSING SAFETY MOSSOCION			F.L.S	F.I.S.H. NUMBER	R
3	FIRE	CASUALTY X	MLT W	SANITATION	COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2017-2018			037	037-9284-928	3
##	Building	Room	0 ≥	Deficiency Descriptio	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously	Schedule for Correction	Re- Inspection	Site-Wide Building- Wide	REMARKS
			C			Cited	Than	Date	Campus or Portable	MAIN
14	0001	122 A	0	Ceiling Tiles Need to be Re-Installed Arou	Ceiling Tiles Need to be Re-Installed Around Computer Cables (Going Through Ceiling Tiles).	0				
15	0001	127	Z	Add "No Exit" Sign to Door,		-				Sign Shop
16	0001	131	Z	Add Yellow Caution Tape at Step From St	From Stage Going to Exit Door.	-				Structural Department
17	0001	131	Z	Egress Door From Stage Needs to Have Pat Leading to Same Area).	Egress Door From Stage Needs to Have Path Cleared to Right of Way (Also From Exit at Stairs Leading to Same Area).	ь				Grounds Department
18	1000	131	Z	Exit Door Behind Stage Will Not Open Properly	perly.	0				Structural Department
19	0001	131	Z	Modify Drainage Around HVAC Equipmen	Modify Drainage Around HVAC Equipment to Stop Erosion Under Concrete Pad (HVAC Pad).	0				Grounds Department
20	0001	131	Z	Seal Penetrations in Hard Ceiling, Around Conduit	Conduit.	0				Structural Department
21	0001	131	Z	Hardware on Entry/Exit Door Does Not Co	Hardware on Entry/Exit Door Does Not Comply with Egress Requirements for Assembly Space.	0				Structural Department
22	0001	135	Z	Scal Penetrations in Hard Ceiling, Around Conduit	Conduit.	0				Structural Department
23	0001	141	Z	Exit Door Hardware Does Comply with Egress Requirements	ress Requirements.	0				Structural Department
24	0001	142	Z	Sprinkler Head is Hanging Out of Ceiling (Escuhion Ring).	Escuhion Ring).	_				EH&S Department
25	0001	142 A	0	No Access.		0				
26	0001	143 B	0	Remove Storage From Mechanical Room.		-				
27			Z	Emergency Light Missing/Not Identified at Interior Egress Access Points.	Interior Egress Access Points.	0				Electrical Department
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INSPI	INSPECTION DATE	8107/C7/1	8107				$A_{\mathcal{G}}$	Aquilina Howell Building	towell B	uilding
SNI	INSPECTOR: LORENZO HILL MAN	1 ORENZ	SHI C	NVN				SCHOOL/ FACILITY/CAMPUS	ACILITY/C	MPUS
				Arviar		3955 We	West Pensacola Street	ola Street		
					LEON COUNTY SCHOOLS	Tallahas	Tallahassee, Florida 32304	a 32304		
INSPE	INSPECTOR SIGNATURE	NATURE	SIGNA	SIGNATURE DATE	FACITUTIES & CONSTRUCTION DEPARTMENT					
X		TYPE OF INSPECTION	SPECTI	ON	3420 W. THARPE ST., TALLAHASSEE, FL 32303			F.I.S.	F.I.S.H. NUMBER	
*	FIRE	CASUALTY	**	SANITATION	COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2017-2018			037.	037-9284-928	
# Item	Building	Room	ი o ≤	De	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later	Re- Inspection Correction Date	Site-Wide Building- Wide Exterior Campus or	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
28	0001	202 B	Z	Emergency Light by	Emergency Light by 01-202-B is Inoperable.	0				Electrical Department
29	0001	207	Z	Emergency Light By	Emergency Light By Water Fountain is Inoperable.	0				Electrical Department
30	0001	207	Z	Emergency Light Mi	Emergency Light Missing/Not Identified in Gang Bathroom.	0				Electrical Department
31	0001	208	Z	Emergency Light Mi	Emergency Light Missing/Not Identified in Gang Bathroom.	0				Electrical Department
32	0001	210	×	Grill on Fan is Damaged	aged.	0				HVAC Department
33	0001	212 B	×	Repair Damage in Mezzanine Wall	lezzanine Wall.	0				Structural Department
34	1000	213 A	0	Remove Combustible	Remove Combustible Storage From Mezzanine.	0				
35	0001	213 A	Z	Seal Penetrations in Mezzanine	Mezzanine.	0				Structural Department
36	0001	215	0	Outlet from Compute	Outlet from Computer Cables Hanging Out of Wall.	0				
37	0001	800	0	Remove Combustible	Remove Combustible Storage From Mezzanine.	0				
					END OF SREF INSPECTION REPORT					
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1/25/2018			Aquili	Aquilina Howell Building	vell Bu	ilding
INSPECTION DATE			SCHO	SCHOOL/ FACILITY/CAMPUS	ILITY/CAI	MPUS
INSPECTOR: LORENZO HILLMAN		3955 West Pensacola Street	nsacola S	treet		
	STOOMED ALUMON MOST	Tallahassee, Florida 32304	lorida 32	304		
INSPECTOR SIGNATURE SIGNATURE DATE	FACITLITIES & CONSTRUCTION DEPARTMENT					Y
TYPE OF INSPECTION	3420 W. THARPE ST., TALLAHASSEE, FL 32303			F.I.S.H. I	F.I.S.H. NUMBER	
FIRE CASUALTY SANITATION	COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2017-2018			037-92	037-9284-928	
Item Building Room C	Deficiency Description and Corrective Action Required	# of Times Schedule for Deficiency Correction Previously No Later Cited Than		Re- B Inspection Correction Care	Site-Wide Building- Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
A re-inspection of the identified deficiencies will be prefon	A re-inspection of the identified deficiencies will be preformed approximately 60-90 days subsequent of inspection date. Re-Inspection Date:			l		
The principal shall hold at least one (1) fire drill during eac	The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school.	A NO			_	
Signature of facility administrator attesting to Fire Ev	Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:		Date of Acknowledgement:	ement:	ಬ	28/18.
* Dave Bell	they					
Leon County School/Site Administrator						