



Memorandum

To: Ms. Jamie Holleman, Coordinator, School Choice
Mr. Alvin "Butch" Watkins, Director of Maintenance
Mr. Danny Allbritton, Director of Construction

From: Mr. Juan E. Williams, Coordinator, Fire & Safety *JEW.*

Through: Mr. LaRoderick E. McQueen, Building Official *LSM*

Date: October 6, 2021

Subject: SREF Inspection for Bloxham Building

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled **MOC** identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an **M (Maintenance)** in the **MOC** column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the **M (Maintenance)** column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an **O (Operational)** in the **MOC** column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a **C (Construction and Capital Outlay)** in the **MOC** column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement and Compliance Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Deanetra S. Grissom at grissomd@leonschools.net or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

If you have any questions or comments regarding any items noted on this report, please feel free to contact **Mr. Juan E. Williams at the Code Enforcement and Compliance Department at (850) 617-1814 or email at williamsj20@leonschools.net**. Thank you for your time and cooperation in this matter.

ATTACHMENT

Cc: Dr. Alan Cox, Assistant Superintendent of School Management (with attachments)


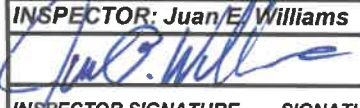
"Our Hands Keep Their Minds Working"

Code Enforcement and Compliance Department - 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138

(850) 617-1838 · Fax (850) 617-1790

www.lcscodeenforcement@leoncountyschools.net

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10/6/2021				 LEON COUNTY SCHOOLS FACILITIES & CONSTRUCTION DEPARTMENT 3420 W. THARPE ST., TALLAHASSEE, FL 32303		Bloxham Building				
INSPECTION DATE						SCHOOL/ FACILITY/CAMPUS				
INSPECTOR: Juan E. Williams						725 South Calhoun Street				
INSPECTOR SIGNATURE 						Tallahassee, Florida 32301				
SIGNATURE DATE				F.I.S.H. NUMBER						
TYPE OF INSPECTION				037-9001-75F						
<input checked="" type="checkbox"/> FIRE <input checked="" type="checkbox"/> CASUALTY <input checked="" type="checkbox"/> SANITATION										
COMPREHENSIVE SAFETY INSPECTION										
FISCAL YEAR: 2021-2022										

Item #	Building Number	Room Number	M O C	Deficiency Description and Corrective Action Required	# of Times Deficiency Previously Cited	Schedule for Correction No Later Than	Re-Inspection Correction Date	Site-Wide Building-Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
1	0000	000	M	ADA/egress hardware missing from required doors.	3			Building Wide	Structural Department
2	0000	000	O	Emergency light inspection monthly check-off sheet needed.	0				
3	0000	000	O	Remove all surplus furniture from basement corridor.	0				
4	0000	000	M	Elevator Certification expired.	0				Operations Department
5	0001	101	M	Trip/Fall Hazard - Repair snag in carpet and stairwell entrance doors.	0				Structural Department
6	0001	102	O	Remove broken table from room.	0				
7	0001	102	O	Remove sheets of glass next to egress door.	0				
8	B1	010	M	Sign needed to show direction to nearest fire extinguisher. Attach sign to fire hose rack cabinet next to #B1-010.	0				Sign Shop
9	B1	022	M	Temporary extension cords not allowed, all plugs shall be in a dedicated outlet. Explanation and remedy needed for temporary yellow extension cord running from Mechanical Toom to HVAC unit outside.	0				HVAC
END OF SREF INSPECTION REPORT									

A re-inspection of the identified deficiencies will be preformed approximately _____ days subsequent of inspection date. **Re-Inspection Date:** _____

The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school. YES NO

Reviewed Emergency Generator Report. YES NO Emergency Generator Report up-to-date as of SREF Inspection. YES NO

Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:

X

 Leon County
 School/Site Administrator

10-14-21