

To:

Mr. Billy Millard, Principal, Buck Lake Elementary School

Ms. Angela Quiggins, Assistant, Principal, Buck Lake Elementary School

Mr. Alvin "Butch" Watkins, Interim Director of Maintenance

Mr. Danny Allbritton, Director of Construction

From:

Mr. Juan E. Williams, Coordinator, Fire & Safety

Through:

Mr. LaRoderick E. McQueen, Building Official

Date:

March 29, 2021

Subject:

SREF Inspection for Buck Lake Elementary School

Attached to this memorandum is the State Requirements for Educational Facilities (SREF) Inspection Report for the above referenced facility. The report identifies the deficiencies and corrective actions for the entire site. The column labeled MOC identifies the entity responsible for correcting each deficiency, as follows:

- Line items with an M (Maintenance) in the MOC column are to be addressed by the Maintenance Department. Please do not submit work orders for the deficiency line items in the M (Maintenance) column. Upon completion of all work orders, please have Code Enforcement staff sign off to confirm completion.
- Line items with an O (Operational) in the MOC column are to be addressed by site based staff. These items need to be corrected within the proposed time allotment, prior to the follow-up inspection.
- Line items with a C (Construction and Capital Outlay) in the MOC column are to be addressed by the Construction/Facilities Department or a corrective action plan developed.

Notification of the completion or corrective action plan of the fore-mentioned deficient items need to be submitted to the Code Enforcement Department. Please initial and date the line items under your area of responsibility on the provided report to confirm completion. You may email Ms. Janice Tucker at tucker 3 @leonschools.net, or fax the report to (850) 617-1790, to her attention.

Please note a copy of this SREF inspection report will be forwarded to the Board.

If you have any questions or comments regarding any items noted on this report, please feel free to contact Mr. Juan E. Williams at the Code Enforcement Department at (850) 617-1814 or email at williamsj20@leonschools.net. Thank you for your time and cooperation in this matter.

ATTACHMENT

Cc: Mr. William (Billy) Epting, Director of Elementary Schools (with attachments)

"Our Hands Keep Their Minds Working"

Code Enforcement Department - 3420 West Tharpe Street - Suite 200 - Tallahassee, Florida 32303-1138

(850) 617-1838 · Fax (850) 617-1790

www.lcscodeenforcement@leoncountyschools.net

"The Leon County School District does not discriminate against any person on the basis of sex (including transgender status, gender nonconforming, and gender identity), marital status, sexual orientation, race, religion, ethnicity, national origin, age, color, pregnancy, disability, or genetic information."

^{**}Additionally a separate inspection report has been provided for each portable at your site, in accordance with SREF Chapter 4
Section 4.4 (2)**

^{**}The SREF Inspection Reports for each individual portable on site are required by state to be posted. Please post the SREF Inspection Report in their respective portables in a visible location.

		L	NO		The principal shall hold at least one (1) fire drill during each month, with an additional drill being held within the first 30 days of school.	e drill during each m	one (1) fir	hold at least	rincipal shall	The p
					approximately days subsequent of inspection date. Re-Inspection Date:	A re-inspection of the identified deficiencies will be preformed approximately	deficienci	the identified	nspection of	A re-i
					END OF SREF INSPECTION REPORT					
Electrical Department	Portable			0	Emergency light out in Emergency Mode.	Emergency ligh	Z	467	0099	14
Electrical Department	Portable			1		Exit light out.	Z	467	0099	13
				0	- keep area clear of combustibles at all times.	Housekeeping -	0	107A	0011	12
Sign Shop				0	Sign needed on #10 flammable storage unit.	Sign needed on	Z	000	0010	=
				0	More flammable storage needed.	More flammabl	C	000	0010	10
HVAC				0	Kiln Room - Wall louver vent in Kiln Room not opening when blower is activated.	Kiln Room - W	Z	501A	0005	9
Plumbing Department				0	Hex nut cleanout cap needs to be screwed down to ground level (tripping hazard, o/s of #05-502.)	Hex nut cleano	Z	502	0005	∞
Roofing Department				1	Leaking gutters causing erosion.	Leaking gutters	Z	000	0005	7
				0	If oven is not being used, unplug.	If oven is not be	0	111	0001	6
				0	Remove hanging combustibles from ceiling	Remove hangin	0	103	0001	S
				0	All electrical outlets not in use are required to have plug covers.	All electrical or	0	100	0001	4
	Site Wide			5	Remove combustibles hanging on fixtures in classrooms. NFPA 101-10.3.1	Remove combu	0	000	0000	ω
	Site Wide			7	Fall surfaces on the playgrounds need to be maintained regularly.	Fall surfaces on	0	000	0000	2
	Site Wide			4	After market furniture shall be NFPA approved and the label must be displayed.	After market fu	0	000	0000	1
REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT	Site-Wide Building- Wide Exterior Campus or Portable	Re- Inspection Correction Date	Schedule for Correction No Later Than	# of Times Deficiency Previously Cited	Deficiency Description and Corrective Action Required	Deficie	ი o ≤	Room	Building	Item
2	037-0521-052	037			COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2021-2022	SANITATION	₩ ₩	CASUALTY 💥	FIRE	*
?	F.I.S.H. NUMBER	F.I.S.			3420 W. THARPE ST., TALLAHASSEE, FL 32303	PECTION	SPECTI	TYPE OF INSPECTION	TYPE OF	170
		a 32317	Tallahassee, Florida 32317	Tallahass	TEON COUNTY SCHOOLS	V .			M	
			600 Pedrick Road	1600 Ped		Ś	William	Juan E.	INSPECTOR: Juan E. Williams	INSF
Buck Lake Elementary School SCHOOL FACILITY/CAMPUS	k Lake Elementary Sc	Lake E	Buck				2022	2/2/2022 ATE	INSPECTION DATE	INSP
0										7

2/2/2022					Buck L	ıke Ele	mentar	Buck Lake Elementary School
INSPECTION DATE					SCH	OOL/ FA	SCHOOL/ FACILITY/CAMPUS	APUS
INSPECTOR: Juan E. Williams				1600 Pedrick Road	c Road			
		CO MOST	FOU COUNTY STHOOLS	Tallahassee, Florida 32317	Florida 3	2317		
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INSPECTOR SIGNATURE SIGNATURE DATE	DATE	FACILITIES & CO	FACILITIES & CONSTRUCTION DEPARTMENT					
TYPE OF INSPECTION		3420 W. THARP	3420 W. THARPE ST., TALLAHASSEE, FL 32303			F.I.S.H.	F.I.S.H. NUMBER	
FIRE CASUALTY SAN	SANITATION	COMPREHEN FISCA	COMPREHENSIVE SAFETY INSPECTION FISCAL YEAR: 2021-2022			037-0	037-0521-052	
Item Building Room Wumber Number C	eficiency Des	cription and C	Deficiency Description and Corrective Action Required	# of Times Sch Deficiency Con Previously No Cited	Schedule for Correction Inst	Re- Inspection Correction Cate	Site-Wide Building- Wide Exterior Campus or Portable	REMARKS CODE REFERENCE MAINTENANCE ASSIGNMENT
Reviewed Emergency Generator Report.	YES	NO	Emergency Generator Report up-to-date as of SREF Inspection.	F Inspection.	YES		ON	
Signature of facility administrator attesting to	Fire Evacuation Drills and	l review of inspection rep	Signature of facility administrator attesting to Fire Evacuation Drills and review of inspection report acknowledging awareness of discovered deficiencies:	ŠŠ				

X W.M.M. A. Mullard
Leon County
School/Site Administrator