

STUDENT FUND-RAISING

Each school should develop a site-specific Activity Request Form as the prior-approval for all fund-raising efforts. At minimum, the Activity Request Form should include the duration of the fundraising efforts, the costs of items sold, and the intended use of all fundraiser proceeds. All fund-raising projects and activities must be approved in advance by the principal via the Activity Request Form. All fund-raising activities should meet the requirements outlined in LCSB Policy 5830 – Student Fund-Raising and LCSB Policy 8550 – Competitive Food Sales.

Food and/or beverage items to be sold between midnight and thirty (30) minutes after the last lunch period must meet the USDA Smart Snacks in Schools Rules. The principal shall maintain the required documentation when exemptions (exempting the types of food sold) to these regulations are granted, as permitted under F.A.C 5P-1.003. School approved fundraisers selling items meeting the USDA Smart Snacks in Schools Rules may not begin until 30 minutes after the last lunch period. Food sold in vending machines, school store, and concession stands are not subject to the “30 minutes after lunch” time restriction. If the food items meet USDA Smart Snacks requirements, they may be sold all day.

Community based fundraisers not involving student solicitation, such as the Target Commission Checks or Share Nights can be posted to the Principal’s Discretionary account.

For complete guidance related school nutritional standards, please visit [USDA School Meal Nutritional Standards](#).

A sample Activity Request Form can be found in the Appendix.