Classlink – Setting Security Questions

ClassLink

Prepared for

Leon County Schools

Date: December 14, 2022
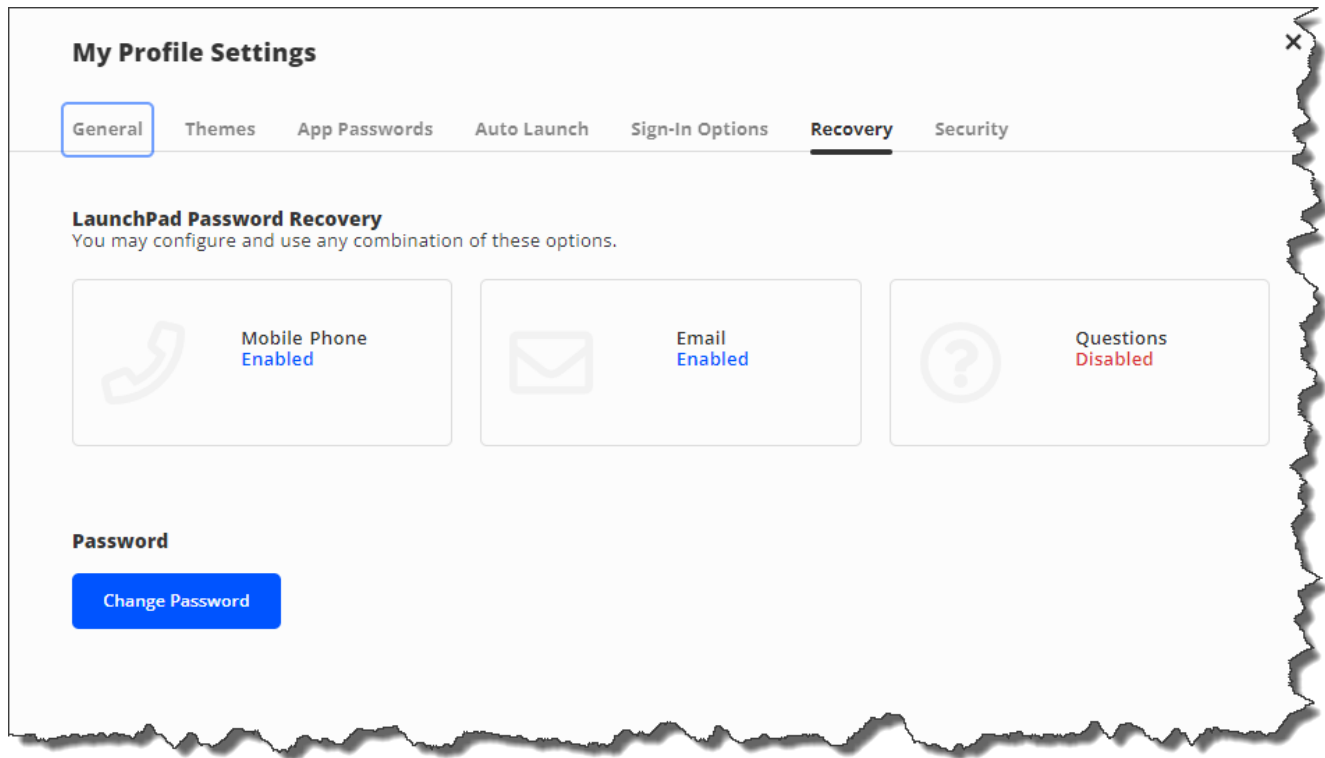
Version 1.1

My Profile Settings

General | Themes | App Passwords | Auto Launch | Sign-In Options | **Recovery** | Security

LaunchPad Password Recovery
You may configure and use any combination of these options.

| Mobile Phone Enabled | Email Enabled | Questions Disabled |

Password

Change Password

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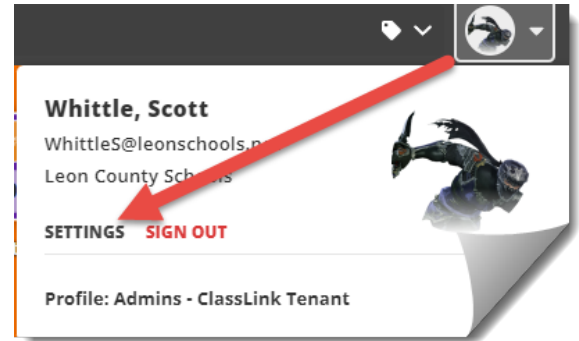
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1.0	1/23/2018	Created Document [Template]	Scott Whittle
1.1	12/14/2022	Updated Screenshots	Scott Whittle

Password Security Setup

Profile

▶ Once logged into ClassLink, click on your profile avatar on the top right and select "**My Profile**"

▶ Select "**Password Recovery Setup**"

▶ Decide which of the three available options to reset your password you wish to use. You may select one, or choose to use all three.
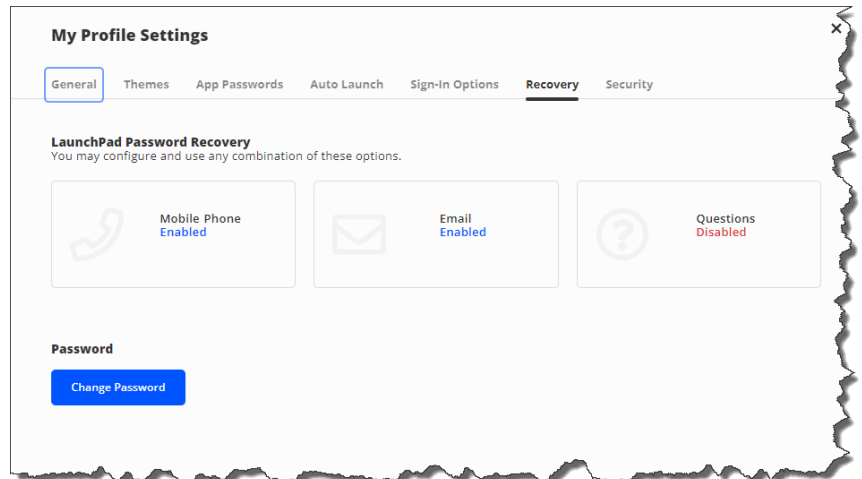
Password Recovery Setup

Mobile Phone

Simply enter a cell phone number (*Do not use a home phone as it will send a text*)
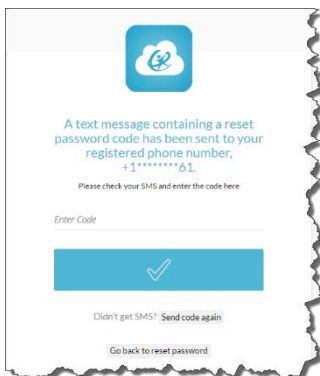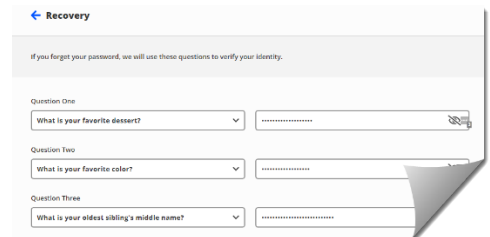
E-mail

Important!! *If use the Email recovery option, do **NOT** use your LCS e-mail address as that is only accessible if you know your LCS password or it is not expired. Instead, enter an alternate e-mail such as a Gmail, Hotmail, or other email address you use on a regular basis.*
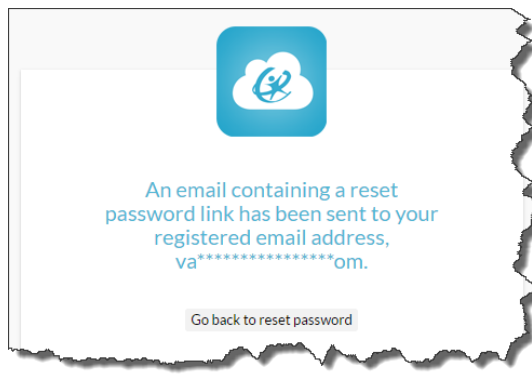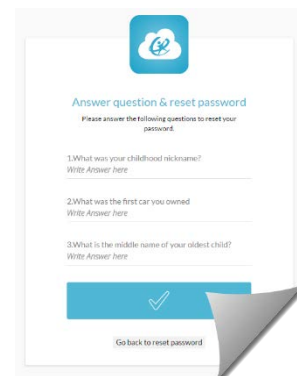
Questions and Answers (Q&A)

You can select from 11 possible pre-defined questions, or if you prefer, you can make a custom question and make it anything you want.

Text Msg

Email

Q & A