

1 Preamble

Mu Alpha Theta is a prestigious mathematical honor society that promotes the appreciation of mathematics through spirited competition and friendship. It is the goal of the organization that students become more adept in their mathematical abilities and aid the community with such abilities while developing lifelong friendships in competition, teaching, and active learning.

2 Membership

BECOMING A MEMBER. Any student who wishes to become a member of this organization must fill out the proper application forms and submit them before the deadline, which will be set by the sponsors and announced at the first meeting. This deadline may be waived in situations deemed appropriate by the sponsor.

DUES. All students who wish to be accepted must pay the fee announced on the application. These fees will be made only as high as necessary to sustain the organization.

DUTIES. Members are expected to put forth their best efforts in upholding the values of this organization. The following duties are expected and required of all members:

- Attend general meetings and practices.
- Attend the seasonal competitions and the State Convention.
- Attend fundraisers, including the Rickards Fall Invitational.
- Attend and teach at tutoring sessions.
- Represent the goals and ideals of Rickards Mu Alpha Theta.

REMOVAL FROM THE ORGANIZATION. If actions taken by a member of the organization are deemed as particularly detrimental to the state of the organization or directly and intentionally defy the ideals and goals of the organization, membership may be revoked at the discretion of the sponsors and sponsors only.

3 Organizational Activities

MEETINGS. Meetings will occur on a regular basis, and will be run by the sponsors and president. All members are expected to attend and actively participate in these meetings.

PRACTICES. Practices will be held on announced days as determined by the Captain and Co-Captain. It is mandatory that members attend practices. If a member cannot attend a practice, it is expected that he or she will inform either the sponsors, Captain, or Co-Captain about the absence.

FUNDRAISING. Fundraisers will be held throughout the year. All members are expected to attend or provide assistance to these fundraisers. In particular, the Rickards Fall Invitational is mandatory for all Rickards Mu Alpha Theta members. Money earned from fundraisers will either be placed in the general organization fund or will be given to the members involved with the specific fundraisers based on a share system.

TUTORING. Math tutoring will take place afterschool on select days throughout the year. All Rickards students are allowed to attend, and it is expected that Mu Alpha Theta members assist in such tutoring sessions on a regular basis.

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COMPETITIONS. Rickards Mu Alpha Theta attends the six seasonal Mu Alpha Theta competitions, the FAMAT State Convention, the Mu Alpha Theta National Convention, as well as an array of mail in competitions and invitationals. It is encouraged that members attend as many competitions as possible, but due to financial constraints or scheduling conflicts, it is understandable if this is not possible. However, the Chiles March Regional is mandatory for all members to attend, and it is strongly encouraged that members attend the State and National Conventions.

4 Officers and Elections

THE EXECUTIVE BOARD. Rickards Mu Alpha Theta will have an Executive Board which will be responsible for the majority of decision making and organizational affairs. The Executive Board consists of the President, Vice President of Organization, Vice President of Finance, Captain, Co-Captain, Treasurer, and Secretary.

AUXILIARY BOARD. The Auxiliary Board will generally consist of appointed positions and will assist the Executive Board in specific situations. These appointed positions include one to two Seargant-at-Arms, the Webmaster, the Head Historian, and the Historian committee. This board will be included at designated meetings but will not hold voting privileges at such meetings unless given consent by the Executive Board. Furthermore, if new officer positions are created, they will be placed on the Auxiliary Board.

OFFICER MEETINGS. Officer meetings will take place periodically in order to discuss and maintain the state of the organization. Attendance is mandatory for the Executive Board, and in certain cases, for the Auxiliary Board.

RUNNING FOR OFFICE. Members who wish to run for office must have at least one year experience in Rickards Mu Alpha Theta. Furthermore, members running for office must have attended at least 3 seasonal competitions and the State Convention. Those wishing to run for President, Vice President of Organization, Vice President of Finance, or Captain must be a junior or senior. Furthermore, a member running for President must have had at least one year of officer experience and two years membership in Rickards Mu Alpha Theta. All other officers may come from any class. However, it is encouraged but not required that the Co-Captain be an underclassman.

ELECTIONS. Elections for the upcoming school year are to be held after the State Convention and before final exams. Open nominations must begin at least one week prior to elections and will close two days before elections. Students running for office may campaign if they wish to do so. However, all campaigning must be positive in nature, and any foul play or disrespect will result in immediate disqualification in running for office. Members wishing to vote must have attended at least two seasonal competitions or the State Convention.

PROCEDURE OF VOTING. Elections will begin with the voting of President and follow in the order of Vice President of Organization, Vice President of Finance, Captain, Co-Captain, Treasurer, Secretary, and Webmaster. A sliding scale will be implemented; that is, if a member is not elected to his or her desired position, the member may slide down to an officer position that is below the current position in the officer heirarchy. A member running for office may only use two slides. Furthermore, the two Vice President positions are of equal stature – Presidential candidates who are not elected and wish to slide to Vice President must choose either Organization or Finance, and Vice Presidential candidates who are not elected cannot slide to the other Vice Presidential position. Candidates may choose to give a speech before being voted upon by the members.

COUNTING OF BALLOTS. The sponsors or a designee chosen by the sponsors must count the ballots. No designee can be a member of Rickards Mu Alpha Theta.

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IMPEACHMENT. If the sponsors feel that an officer has behavior that is worthy of removal from office, they may propose an impeachment trial. Only the sponsors may initiate an impeachment and they may only do so after at least two written or verbal warnings to the offending officer. If the sponsors decide to impeach, the accused will have a chance to defend him or herself in front of the executive board. Afterwards, the Sponsors and Executive Board will vote on the officer's removal. There must be two-thirds majority for the accused to successfully be impeached, and the accused may not participate in the voting.

REPLACEMENT OF OFFICERS. A position may become vacant if an officer steps down from his or her position or an impeachment trial is successfully completed. If the vacancy is in the Presidential position, then the Vice President of Organization will assume presidency. In any other case, open elections will be held for the vacant positions according to the rules given in the "Elections" section.

ASSUMPTION OF OFFICERS. Newly elected officers will assume their positions following the banquet, excluding the National Convention. Officer-elects may begin planning for the upcoming year as soon as they are elected.

LIMITATIONS Due to the commitments expected of Science Olympiad and Model United Nations, the President of Mu Alpha Theta cannot also be President of either of these two organizations.

5 Duties of the Executive and Auxiliary Boards

The officers in the Executive and Auxiliary Board are specialized into various tasks that they must perform. These tasks are outlined below; however, it is important to note that the boards are a team, and all officers are expected to assist in the managing of the organization, even if it drives the officer out of his or her specialization.

PRESIDENT. The President of Mu Alpha Theta is responsible for the overall managing of the organization. The President heads any of the organizational activities, particularly, the Rickards Invitational. In addition, the President may appoint one or two Seagant-at-Arms and the Head Historian.

VICE PRESIDENT OF ORGANIZATION. The Vice President of Organization's main tasks are to plan the Rickards Mu Alpha Theta Banquet and obtain buses and hotels for any math competitions that Rickards attends. He or she must also work closely with the President and provide assistance to the club in any way possible.

VICE PRESIDENT OF FINANCE. The Vice President of Finance is responsible for organizing and executing fundraisers. Furthermore, he or she is responsible for maintaining the Rickards Mu Alpha Theta budget and preventing the organization from entering into debt.

CAPTAIN. The Captain is responsible for running practices, printing tests, and teaching. He or she must make note of attendance to practices and must alert the President and sponsors if particular members are neglecting to attend practice. Furthermore, the Captain will be deeply involved with the recruiting process.

CO-CAPTAIN. The Co-Captain will assist the Captain in running practices and teaching. It is suggested that the Co-Captain be responsible for the Theta members and the Captain be responsible for Mu and Alpha members.

SECRETARY. The Secretary is responsible for handling forms, compiling a member information list, and taking minutes at meetings.

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TREASURER. The Treasurer handles money submitted to the club in the form of payments or donations. He or she will maintain accurate records or receipts and expenditures made by Rickards Mu Alpha Theta. By nature of the position, the Treasurer must work closely with the Vice President of Finance.

SEARGANT-AT-ARMS. The Seargent-at-Arms is appointed by the President and is responsible for maintaing order at general or officer meetings. He or she must also notify the President and sponsors about any misconduct by any member of Rickards Mu Alpha Theta.

HISTORIAN COMMITTEE. The Historians are in charge of maintaining an accurate record (generally through photography) of all Mu Alpha Theta events. The Historians will use these records in order to create the scrapbook for the State and National Conventions. In order to actively maintain this record, a Historian must be at every Mu Alpha Theta event (particularly competitions). Furthermore, the Historians are responsible for creating the poster at the State and National Conventions. The Head Historian, in charge of running the Historian Committee, is appointed by the President.

6 Amendments

CONSTITUTIONAL AMENDMENTS. Amendments to the Rickards Mu Alpha Theta Constitution may only be proposed by the sponsors or officers. An officer or sponsor proposing an amendment must directly address the Executive Board as to the reasons for and implications of said amendment. Then, the Executive Board and sponsors will vote upon the amendment. The amendment will be passed if there is a two-thirds majority.

OFFICER POSITIONS. Proposal for a new officer position may only be done by the sponsors. The sponsors will discuss the position with the President and two Vice Presidents, and must make clear the reasons for the position and the nature and implications of such a position. All the officers and the sponsors will vote on the new position. The sponsor, President, and Vice-Presidents will each carry 1.5 votes, and the rest of the officers will carry 1 vote. A two-thirds majority is necessary for the new position to be established.